



University School of Information, Communication & Technology Guru Gobind Singh Indraprastha University

"A STATE UNIVERSITY ESTABLISHED BY GOVT. OF NCT OF DELHI"

Sector-16 C, Dwarka Delhi - 110078

Email Id: phd.USIC&T@ipu.ac.in

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Dated: 29th January, 2026


Notice

Subject: Guidelines with respect to the recognition of supervisors in USIC&T from affiliated institute of the University.

The SRC of USIC&T in its 181st SRC held on 16th Jan., 2026 has approved the following guidelines for the recognition of supervisor in USIC&T from affiliated institute of the University.

- 1. Publication Criteria:** Permanent faculty members working as *Professor/Associate Professor* of the Affiliated College with a Ph.D., and at least *five research publications in Web of Science/Scopus indexed journal* and permanent faculty members working as *Assistant Professors* in Affiliated College with a Ph.D., and at least *three research publications in Web of Science/Scopus listed journal* may be recognized as a Research Supervisor in USIC&T. This is in consonance with the Ordinance-12(Revision 2023), clause 5.1.
- 2. Discipline of Recognition:** A Supervisor shall be recognized only in the discipline approved by the SRC, in consonance with the department in which the current appointment is made in the institute of the Faculty applying for recognition.
- 3. Scope of Recognition:** USIC&T shall recognize only those faculty members who seek recognition in disciplines in which PhD programmes are being offered by the school. Faculty members from Sciences, Humanities, or other disciplines may apply for recognition in the concerned Schools of the University.
- 4. Submission of Supporting Documents:** The following supporting documents must be submitted by the faculty members at the time of seeking recognition:
 - i. Appointment letter indicating designation and nature of appointment (Regular/Contractual/Visiting/Adhoc).
 - ii. Department of posting as on date.
 - iii. Certificate of compliance of PhD degree according to UGC guidelines.
 - iv. Copy of PhD degree.
 - v. Front page of PhD thesis for "Title of Thesis" (ignore if thesis title mentioned on the PhD degree)
 - vi. List of publication (Only Web of Science/Scopus indexed) with link of paper and journal in the web of Science/Scopus website.
 - vii. Hard copies of Journal papers (Scopus/Web of Science) basis on which recognition sought.

Above mentioned (i-vii) details must be submitted (Hard copy and softcopy in excel) in the format attached as **Annexure-A**.


(Prof. Anjana Gosain)
Dean, USIC&T

Copy to:

1. AR to HVC, for information to Hon'ble Vice Chancellor (vc@ipu.ac.in).
2. AR to Registrar, for the information to the Registrar (registrar@ipu.ac.in).
3. Director (RDC) GGSIP University (drc@ipu.ac.in)
4. In-charge UITS, with a request to upload the same on the University website.
5. Director, VIPS for kind information (vipsedu@vips.edu)
6. Guard file.

CC: USIC&T/2026/28365
Date: 30/01/2026 at 12:47 PM

Format of Publication Details for faculty recognition in USICT (Submit Hard copy & Soft copy in Excel format)

1. Name of faculty: _____
2. Designation: _____
3. Mode of appointment: Regular/Adhoc/Contract/Visiting _____
4. Department of posting: _____
5. Name of the Ph.D. granting University: _____
6. Title of the Thesis: _____

7. Year of award of Ph.D. degree: _____
8. Discipline in which recognition sought: _____
9. Publication details in following formats: (Details of at least 5 Scopus/Web of Science indexed journal publication for Professor /Associate Professor and at least 3 Scopus/Web of Science indexed journal publication for Assistant Professor)

S. No.	Name of Faculty Applied for recognition	Title of the Paper	Name of the authors/s	Name of the journal	Publication Details (Vol, issue, pages, Year)	ISSN number	Name of Publisher	Is it listed in the Scopus/ Web of Science (Yes/No)	Link of the journal in (Scopus/ Web of Science)	Link of paper (Scopus/ Web of Science)